



**INFORMATION NOTE REGARDING THE PROCESSING OF PERSONAL DATA REGARDING CONTRACTS
WITH CUSTOMER PURSUANT TO (EU) REGULATION 2016/679 (“GDPR”)**

DATA CONTROLLER: PC Engineering SRL
Via Roma 81
22029 Uggiate Trevano (Como)

DATA PROTECTION OFFICER (DPO): Cesare Catelli
PC Engineering SRL owner
Via Roma 81
22029 Uggiate Trevano (Como)
e-mail: info@pcengineeringsrl.com
Phone: 031-948737

PERSONAL DATA PROCESSED: “Data” means those relating to natural persons processed by the Company for the stipulation and execution of the contractual relationship with its Customers and Supplier, such as those of the legal representative who signs the contract in the name and on behalf of the Customer and Supplier respectively, as well as the customer’s employees/consultants and supplier’s employees/consultants involved in the operations referred to in the contract. In the latter case, the source from which the Data comes is the Customer and the Supplier respectively.



E N G I N E E R I N G

PURPOSE OF PROCESSING	LEGAL BASIS FOR THE PROCESSING
Purposes related to the establishment and execution of the contractual relationship between the Customer/Supplier and the Company.	Execution of the contract for the legal representative's Data. Legitimate interest in the Data of the Customer's employees/consultant and Supplier's employees/consultant involved in the operations referred to the contract.
Implementation of administrative and accounting obligations in compliance with the requirements of current legislation.	Need to fulfill a legal obligation to which the Company is subject.
Out-of-court recovery of debts (only for Customers).	Legitimate interest
If necessary, to ascertain, exercise or defend the data controller's rights in court.	Legitimate interest

DATA RETENTION PERIOD:

Contractual duration and, after termination, 10 years.

In the case of judicial litigation, for its entire duration, until the exhaustion of the enforceability terms of the appeals.

Once the above storage terms have elapsed, the Data will be destroyed or made anonymous, consistent with the technical cancellation and back-up procedures.

DATA PROVISION:

The provision of Data is mandatory for the conclusion of the contract and/or for its execution. The refusal to provide the Data does not therefore allow the contractual relationship and/or the fulfillment of the consequent obligations.

RECIPIENTS OF THE DATA:

The Data may be communicated to external parties operating as data controllers, for example, authorities and supervisory and control bodies and in general parties, public or private, entitled to request the Data.

The Data may be processed, on behalf of the controller, by external parties designated as data processors, who perform specific operations on behalf of the controller, for example, accounting, tax and insurance obligations, correspondence mailing, management of receipts and payments, etc

PARTIES AUTHORIZED FOR DATA PROCESSING: The Data may be processed by employees of the company departments responsible for the pursuit of the above mentioned purposes, who have been expressly authorized to process and who have received adequate operating instructions.

RIGHTS OF THE CONCERNED PARTIES –

COMPLIANTS TO THE CONTROL AUTHORITY: By contacting the Company by e-mail at the address info@pcengineeringsrl.com the concerned party can ask the Company for access to the data concerning him/her, their deletion, the correction of inaccurate Data, the integration of incomplete Data, the deletion of Data, the limitation of processing in the cases provided for by art. 18 of the GDPR, and oppose the processing carried out for legitimate interest of the controller. Furthermore, if the processing is based on consent or on the contract and it is carried out using automated tools, the concerned party shall have the right to receive the Data in a structured, commonly used and automatically readable form, and, if technically feasible, to transmit them to an other controller without impediments.

The concerned party has the right to lodge a complaint with the competent Supervisory Authority in the Member State in which he/she normally resides or works or in the State where the alleged violation has occurred.

The concerned party has the right to revoke their consent granted at any time for marketing purposes and to oppose the processing of the data processed for the same purposes. Without prejudice to the possibility for the concerned party, who prefers to be contacted for



the above mentioned purpose exclusively through traditional methods, to state his opposition only to the receipt of communications through automated methods

The complete Privacy Policy below.

Privacy Policy

The art. 13 of "Code regarding the personal Data protection" (Legislative Decree 30/06/2003 No. 196) imposes the obligation to inform any involved person/entity (Clients, Suppliers and Users) on the main elements of the data treatment (Paragraph 1, letter a/f).

The undersigned Company, which fully complies with this information, declares that:

The data are collected for the following purposes:

- execution of obligations arising from a contract or to fulfill your specific requests before the execution of the contract;
- fulfillment of legal obligations, regulation, community legislation;
- management of Customers (customers administration, contracts administration, shipment orders and invoices, control of reliability and solvency);
- management of Suppliers (suppliers administration, contracts administration, orders, invoices);
- management of litigation (contractual breaches, warnings, transactions, debt collection, judicial disputes);
- market research;
- mailing of advertising material;
- promotional activities.

In relation to the aforementioned purposes, the personal data processing takes place using paper tools, informatic instruments and electronic communication systems, in order to guarantee the security and confidentiality of data, as well as full compliance with the law.

This information is provided for the data:

- Collected directly from the interested person/entity (Article 13, paragraph 1);
- Collected with third parties (Article 13, c.4);
- Collected from public registers, lists, documents known by anyone (Article 24, c.1, letter c) within the limits



and ways established by the rules and law.

The treatment excludes the collection of sensitive data and "judicial" data.

The data provision is mandatory according to law, regulation, community legislation, conditioning the ability to effectively fulfill the assumed contractual obligations and optional for market research, mailing of advertising material and any other promotional activities.

The undersigned company also informs that the above data for organizational reasons may be disclosed only to the following categories explicitly indicated: carrier Companies, Banks and Credit Institutions, Debt collection companies, Law firms, Companies insurance, IT Companies for IT maintenance and/or repair, companies offering account and fiscal services, etc.

In the internal organizational, the Data, with the appropriate protection measure, could be known by: managers, administrators, protocol employees, data processing officers, persons in charge of maintenance and/or repair of IT tools, the persons in charge of surveying and providing services, the accounting and invoicing staff, the persons involved in the marketing of goods and services, the persons in charge of surveying customer care.

In accordance with the art. 7 of the Code, in addition to the information contained in this statement, you are entitled to:

- be informed of the source of the personal data and the purposes and methods of processing;
- obtain data updating, correction, integration or their cancellation due to violation of the law or ceased storage necessity;
- express your opposition to the personal data processing for legitimate reasons or to receive advertising material, direct sales proposals, marketing research survey and commercial communications.

The data controller is Cesare Catelli, owner of PC Engineering SRL based in via Roma 81, 22029 Ugiate Trevano (COMO).

Cookies

A cookie is a small text file stored by the computer when a user is visiting the website. Some of these cookies are necessary for the correct site functioning, others are useful to the visitor, saving settings and preferences, others are used to collect statistical data.



Types of cookies used by this site

First-party cookies:

Technical cookies

Technical cookies are installed directly from the website for the purpose of saving preferences regarding cookies. Disabling these cookies compromises the ability to fully benefit from the features and services offered.

No third-party cookies are used in this website.